

St Dennis Parish Council
Minutes of the Ordinary Council Meeting held at ClayTAWC on Tuesday
4th October 2022 at 7.00pm

Present: Cllr Clarke (Chairman), Cllr Burnett (Vice Chair), Cllr Mrs T Edmunds, Cllr Lodomez, Cllr Sinnott, Cllr Dowd.

In Attendance: Lynn Clarke Clerk and 1 member of the public.

Cllr Clarke requested that Item 3 on the agenda be brought forward to the beginning of the meeting. All present in favour.

173/22 To consider recommendations from the interview panel and the co-option of a new Cllr.

A recommendation was put forward from the interview panel to co-opt Alison Griffin. It was **Resolved** to approve this recommendation. Alison was invited to join the table as a Cllr and signed the Declaration of Acceptance of Office.

The Chair welcomed all present to the October meeting of the Parish Council. This being the first meeting since the passing of Queen Elizabeth II a minute's silence was held.

174/22 Apologies.

Cllr Jones, Cllr Taylor, Cllr Kelsey, Cllr Harwood. Apologies accepted.

175/22 Declarations of Interest.

None. The Chair reminded those present that if any other matter arises during the meeting, advice should be sought from the Clerk and the Chair before continuing.

176/22 Public Participation (to include Cornwall Councillors Report).

a) Public Participation:

Cllr Dowd has been notified of persistent parking on double yellow lines on Hendra Road.

Action – Office to inform parking enforcement.

Cllrs have also received complaints about speeding around the Hall Road area.

Complaints about dog fouling have also been received.

b) Cornwall Cllr: [Report](#)

It was noted that Cllr Cole has met with Planning / Highways regarding the proposed housing development at Hendra Prazey. Cllr Clarke asked if the office could contact Cllr Cole and request notification of future meetings regarding this application, to enable Cllrs the opportunity to attend. All present were in agreement. **Action** – Office to email Cllr Cole and request notification for meetings regarding the Hendra Prazey development.

177/22 To adopt the minutes of the Ordinary Council Meeting on Tuesday 6th September 2022.

Deferred – Cllr Mrs T Edmunds, Cllr Lodomez, Cllr Sinnott & Cllr Griffin abstained as not present, Cllrs remaining were inquorate so could not make a decision.

178/22 To note the Minutes of the following meetings and Full Council to adopt the recommendations therein.

[Planning](#) – Ratification of one decision made via email, update provided on PA22/02138 land Northeast of 9 Hendra Prazey, discussion about and email received regarding Cornish Lithium.

[Education Bursary Meeting](#) – Finances as at the end of August agreed, the continuation of approval via email for smaller grants agreed, 2 decisions ratified, 1 pending application approved, 7 new applications received: 1 agreed, 1 agreed in principle, 1 partly approved, 2 deferred. Total potential spends from the meeting £1160.00

179/22 Matters Arising – Information only.

Business Continuity Policy & Plan updated and circulated.

Community Emergency Plan Working Party Terms of Reference placed on website.

St Stephen in Brannel Parish Council have been notified about the new sign for Treviscoe.

Workwear and boots have been purchased.

Tree Survey is complete.

Civility & Respect Pledge have been signed up to.

Training booked.

CCTV policy is on the website.

180/22 To agree the delegated decisions made over the past month.

Resolved to accept the delegated decision made in [September](#). All present in favour.

181/22 Clerks Report:

[Clerks Report](#) - Noted

182/22 To Discuss and agree the purchase of speed activated signs.

This was discussed at length; concerns were raised regarding associated costs, and the management of the signs. It was **agreed** that the office will obtain further information and the Council will consult the public regarding the initial costs prior to a decision being made. All present in favour.

183/22 To discuss and agree potential locations for speed activated signage.

Deferred.

184/22 To agree the costs of radio hire for the memorial parade.

It was **Resolved** to agree the £64.80 for the radios. All present in favour.

185/22 Update on the Memorial Parade

The Clerk informed that the application to close the road has been approved. The signage is being arranged by the member of the public who will be in charge of the closure. Two members of staff will be assisting with the closure, one member of staff is still to confirm. Cllr Harwood will be in attendance to assist with the road closure, but further volunteers are needed.

186/22 To agree working with St Dennis Academy on activities / projects.

The Office has been contacted by the Eco Club enquiring whether there are any projects that may be suitable for the children to assist with.

It was **Resolved** to put forward to the group projects that they may assist with. All present in favour.

187/22 To review the number of Committee Members on the Planning Committee.

The current Terms of Reference states 7 members as a minimum number to stand on the Committee. It was **Resolved** to amend this to 5 in line with other Committees. All present in favour.

188/22 Following the passing of HM Queen Elizabeth, the II, to agree to send a letter of condolence to the King on behalf of the Community.

Resolved – To send a letter. All present in favour.

189/22 To discuss plans and a budget for the Kings Coronation.

It was **Resolved** to approve a budget of £5000 within the 2023-2024 budget and to allow a budget of £5000 from the current reserves if required. It was agreed that the community should be involved in the arrangements, Cllr Clarke will organise a community working party to arrange the event. The Working Party will report to Full Council with the arrangements. All present in favour.

190/22 To agree a theme and Cllrs to oversee the management of the entry into the Festival of Christmas Trees.

Resolved – to decorate the tree in Parish Council colours. Cllr Griffin will oversee the installation and removal of the tree for the event. All Present in favour.

191/22 To discuss and agree the launch of the Citizens Awards for 2023.

Resolved To launch the awards and to arrange for the presentation to be made during Carnival Week 2023. All present in favour.

192/22 Update on the Neighbourhood Plan

A meeting date for the 19th October was agreed to discuss the results from the initial consultation.

193/22 Reports from Outside Bodies

Cllr Clarke and Cllr Dowd gave a verbal update from a site visit at Cornish Lithium which included:

- The present and proposed future use of the site.
- Methods of transportation of the raw materials.
- How the lithium is to be extracted.
- Proposed disposal of by-products.
- Proposed levels of employment and the intention to source locally where possible.

194/22 Consultations/Surveys received up to the time of meeting.

Short Term Holiday Lets- Noted no comments made.

Changes within the Statement of Principles under the Gambling Act 2005 – noted no comments made.

195/22 Highways and Footpaths Matters

a) Footpaths.

- School Lane – Leaves need to be cleared.

- Footpath 4 – broken stile reported to Cornwall Council.

b) Highway Issues:

- Member of public has put forward a complaint about parking on Trelavour Road.
- Faded white lines in the area of ClayTAWC have been reported to Cornwall Council. It was noted that there are several areas within the village where the white lines are beginning to fade.
- The encroachment of the verges between Carne Hill and Domelick Corner, have again been reported as a concern. The Clerk informed that this has been raised with Highways.

196/22 Grant Requests

None.

197/22 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.

Thank you card from St Dennis Ukulele Group – Noted.

China Clay Community Network Panel Meeting Cancelled – Noted.

Invitation to attend Cormac Workshop - Noted.

Email received regarding Cornwall Fire Control – Concerns raised at the loss of local knowledge.

Email from member of the public regarding planning concerns about Cornish Lithium Trelavour Project - To reply noting the concerns raised and to assure that any applications received will be appropriately considered by the Planning Committee.

Forrest for Cornwall Autumn Newsletter - Noted.

198/22 Financial

a) To approve this month's payment to creditors and income as tabled.

It was **Resolved** – to accept payments. All present in favour.

Community Account

CHQ No:	Name	Invoice Number	Cost	Reason
DD	Sage	2504182	£ 14.40	Payroll software
DD	Google Ireland	4564197655	£ 9.20	Secure email
DD	EDF Energy		£ 21.00	Monthly DD for public toilets
DD	EDF Energy		£ 98.87	Quarterly DD for cemetery
DD	Suez	32745970	£ 78.14	Waste Collection
DD	BT	Q036f1	£ 197.00	Quarterly phone bill
DD	Southwest Water	3079400830	£ 153.75	Public Toilets Water
DP	Barclays Bank	15/8-12/9/22	£ 10.00	Bank Charges
DD	Nest Pension		£ 69.72	Pensions
BACS	HMRC		£ 936.08	Tax & NI
BACS	Staff costs		£ 4,582.09	Staff Costs
BACS	Claytawc LTd	2258	£ 1,094.48	Room Hire, Photocopying, office rent
BACS	Claytawc LTd	2253	£ 110.00	Training Cllrs & Staff
BACS	Piran Tech	AAAQ5077	£ 78.00	IT support (deposit)

BACS	A1 Tree & Grounds	1779	£	1,188.00	Grass & Verge Cutting Aug
BACS	Duchy Cemetery	2757	£	420.00	Interment
BACS	Queens Garage		£	16.91	Strimmer Fuel
BACS	Jason Bellinger	SI-887	£	395.00	Biannual Tree Survey
BACS	CorServ	3965	£	54.00	Traffic Management Training
bacs	PKF Accountants	SB20222648	£	480.00	External Audit
BACS	Clarke (Waldons)	SL-22090223	£	150.00	CCTV Camera at Cemetery
BACS	Central Cleaning	203145	£	432.00	Contract Cleaning Toilets (Sept)
BACS	D May & Son	52173	£	149.40	Safety workwear
BACS	Jog Safety, Workwear and Leisure	11060	£	43.32	Workwear
BACS	CALC	2223-280	£	16.80	Cllr Training
		SINV0337362			
BACS	Complete Business Solutions	1	£	60.94	Stationery
DC	Andy's Flowers	21	£	65.00	Wreath
DC	Amazon	Credit	-£	19.97	Plaques for cemetery benches
DC	Amazon	3134	£	27.90	Plaques for cemetery benches
DC	Amazon	2793	£	20.98	Condolence Book
DC	Timpsons	220911770	£	53.00	Plaques for cemetery benches
DC	Giff Gaff		£	10.00	Mobile Phone
DC	Screwfix		£	105.97	Work boots casuals
10103					
9	Royal British Legion		£	120.00	Donation
	Total		£	11,241.98	

Playing Field

CHQ No:	Name	Invoice Number	Cost	Reason
DP	Barclays Bank	15/8-12/9/22	£ 9.75	Bank Charges
BACS	TP Tree Services	1072	£ 336.00	Grass cutting
	Total		£ 345.75	

Education Bursary Fund

CHQ No:	Name	Invoice Number	Cost	Reason
DP	Barclays Bank	15/8-12/9/22	8.50	Bank Charges
BACS	Clay Tawc	£2,258.00	1.80	Photocopying
BACS	Applicant 5		200.00	Grant
BACS	Applicant 7		300.00	Grant
BACS	Applicant 8		200.00	Grant
BACS	Applicant 9		210.00	Grant
BACS	Applicant 12		250.00	Grant

Total 1,170.30

Grand Total for Sept 22 12,758.03

b) To approve the bank balances as of 31st August 2022.

Resolved – To approve the bank balances. All present in favour.

199/22 Items for the next agenda

Community Emergency Plan update.
Un-necessary printing for meetings.
The placing of a picnic table on Trelavour Green

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

200/22 Confidential items –

A Cllr raised concerns about the tone of an email response from a fellow Cllr. This was discussed and it was agreed that this was inappropriate. A letter will be sent requesting them to have more consideration to fellow Cllrs.

Meeting closed 21.00 pm.

Signed: